



PERFORMANCE
AND DILIGENCE

Delegation



Description

Delegation is an important and powerful management tool. Through delegation you promote the strengthening of your assistants' and colleagues' skills by giving them more autonomy.

Target audience

All levels of management within the organization.

Objectives

- Discover the benefits and difficulties of delegation;
- Explain the fears regarding the concept of delegation;
- Know how to prepare for and plan delegation: developing an action plan;
- Learn how to assess the progress of delegation;
- Specify the items to monitor after delegation;
- Create a climate that favours delegation;
- Specify the authority to delegate and to whom one can delegate.

Duration

2 days.